

Dear Partner/ Buyer,

Dutrade Zrt. was able to adequately defend against the first wave of the COVID-19 coronavirus. This is largely due to the in-time and well-established rules that our employees and partners have consistently accepted and respected. As a result of this attitude, we managed to avoid the appearance of the virus at our company.

Unfortunately, the epidemic situation has not disappeared, therefore Dutrade Zrt. continues to monitor the spread of the virus, the Government of Hungary's information and the actions taken with special attention, and adopts its decisions accordingly, with the primary purpose of preventing infection, protecting the health of our employees and other persons, and maintaining operation subordinated to the afore-mentioned principles and fulfilling its obligations undertaken vis-a-vis its partners to the fullest possible extent.

The coronavirus disease declared by WHO as pandemic has a significant impact on the entire economy. We can experience the growing difficulty in overcoming obstacles to maintaining the operational procedures and to the supply chain of materials and services, and for this reason difficulties and disruptions may take place despite our best efforts.

We have sufficient supplies of raw materials and products, and in the case of buyer orders already placed, we endeavour to meet the agreed delivery deadlines, however, there is a risk that despite all our efforts and professional commitment, as a result of circumstances independent of us, we may not be able to guarantee the continuity of supply.

This is to indicate that irrespective of any government action, the health pandemic that has hit us and any resulting event or situation may be considered as a force majeure affecting Dutrade Zrt.'s fulfilment of its contractual obligations.

Please rest assured that we are doing our best to remain your reliable supplier in these difficult and uncertain times, however, force majeure events are beyond our power. We are confident that with collaboration and action, we can overcome the exceptional period still ahead of us.

In order to provide increased level of prevention against the coronavirus COVID-19 and to prevent it's spread with regard to related health protection of employees and other persons, the following measures were introduced:

- *Truck drivers and all partners entering Dutrade Co. are obligated to undertake a non-contact body temperature measurement. In case of an increased body temperature (above 37,5 °C) the person will not be allowed to enter the company areas. In this situation the transport company must ensure the human resource (driver replacement), the completely disinfection of the transport vehicle's cab and accessories and the safely incoming of the goods to the unloading point. If it is not solvable, please call your contact person.*
- *We kindly ask you, if possible not to organise business and other meetings that require personal participation and to suspend meetings what has already been fixed. Please communicate electronically. If the meeting can not be cancelled, please avoid the usual forms of contact (handshake), perform hand disinfection, wear face mask and keep a minimum distance of 1,5 m by a personal encounter.*

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Tax No.: 11451479-2-07. Public Tax ID No.: HU11451479

DUTRADE Zrt. operates IMS according to MSZ EN ISO 9001, MSZ EN ISO 14001, MSZ ISO 45001 and ISO 50001 standards.
Our company works in terms of data management according to EU 2016/679's regulation, relevant national laws and the data protection and data security rules, in its up-to-date version.

- *If anyone becomes aware that a person (from your company) suspected of being infected has entered DUTRADE Co., you must immediately inform Dutrade Co. by phone +3625586902 or by e-mail at address dutrade@dutrade.hu.*

The following personal precautions have been introduced in accordance with health protocols:

- *Placing awareness and informational posters and brochures throughout the company.*
- *Warning for frequent HAND CLEANING with soapy water or disinfectant so at home as at work!*
- *Cover your nose and mouth when COUGHING and SNEEZING to HANDKERCHIEF. Throw the used handkerchief to closed waste bin!*
- *Masks and protective gloves have been procured for employees.*
- *Hands disinfectants have been placed out.*
- *Ordain of increased disinfection of contact points, such as door and cabinet handles, handrails and cleaning of all areas, several times per shift by cleaning staff on an ongoing basis.*
- *Provide isolation and Home Office work to employees depending on their duties.*
- *Where appropriate, taking over the testing cost form employees.*

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Iván Kroó
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Dutrade Zrt.

Dunaújváros, 04.09.2020